

## How to complete a BIS-711

**Block 1. Ultimate Consignee** (also known as the end user for the material) The Ultimate Consignee must be the person abroad who is actually to receive the material for the disposition stated in Block 2. A bank, freight forwarder, forwarding agent, or other intermediary is not acceptable as the Ultimate Consignee.

Name, address, city, country, postal code and telephone number

**Block 2. DISPOSITION OR USE OF ITEMS BY ULTIMATE CONSIGNEE NAMED IN BLOCK 1** (Explaining the end use for the material)

Dealers:

**Select Box C.** Will be resold by us in the form in which received in the country named in Block 1 for use or consumption therein. The specific end-use by my customer will be in this space explain what you are using the material for (sport shooting, hunting, personal protection, etc.)

Individual end users:

**Select Box E. Other (describe fully)** in this space explain what you are using the material for (resale, sport shooting, hunting, personal protection, etc.)

**Block 3. NATURE OF BUSINESS OF ULTIMATE CONSIGNEE NAMED IN BLOCK 1**

**A.** The nature of our usual business is unless you are a firearms dealer, distributor, fabricator, or manufacturer leave this space blank

**B.** Our business relationship with the U.S. exporter is Continuing and regular individual business and we have had this business relationship for \_\_\_\_ year(s). – if we have done business before you can enter how many years – If not enter Zero “0”

**Block 4:** Additional Information. Provide any other information not appearing elsewhere on the form such as other parties to the transaction, and any other material facts that may be of value in considering license applications supported by this statement.

**NOTE:** Please also state the intended end use of the purchased item(s).

**Block 5. Assistance in Preparing Statement.** Name all persons, other than employees of the ultimate consignee or purchaser, who assisted in the preparation of this form.

**Block 6. SIGNATURE OF OFFICIAL OF ULTIMATE CONSIGNEE** – The end user or “Ultimate Consignee” should sign here

NAME OF OFFICIAL – Printed name of the person that signed Box #6

TITLE OF OFFICIAL – Unless you are signing for a company leave blank otherwise enter your title

DATE (mmmm,dd,yyyy) – enter the date you signed the form

**Block 7. Purchaser.** This form must be signed in ink by the Purchaser, if the Purchaser is not the same as the Ultimate Consignee identified in Block 1.

## How to complete a BIS-711

**Block 8:** Certification for Exporter. Please leave blank (to be filled out by Bagnato Enterprises) This Block must be completed to certify that no correction, addition, or alteration on this form was made subsequent to the signing by the Ultimate Consignee in Block 6 and Purchaser in Block 7.

### Definitions of Parties to the Transaction

#### ***Purchaser:***

The person abroad who has entered into the transaction to purchase an item for delivery to the ultimate consignee. In most cases, the purchaser is not a bank, forwarding agent, or intermediary. The purchaser and ultimate consignee may be the same entity.

#### ***Intermediate Consignee:***

The person that acts as an agent for a principal party in interest and takes possession of the items for the purpose of effecting delivery of the items to the ultimate consignee. The intermediate consignee may be a bank, forwarding agent, or other person who acts as an agent for a principal party in interest.

#### ***Ultimate Consignee:***

The principal party in interest located abroad who receives the exported or re-exported items. The ultimate consignee is not a forwarding agent or other intermediary but may be the end-user.

#### ***End-User:***

The person abroad that receives and ultimately uses the exported or re-exported items. The end-user is not a forwarding agent or intermediary but may be the purchaser or ultimate consignee.